



University of Miami

Academic Computing Advisory Committee Meeting Minutes

Richter Library – 3rd Floor Conference Room

Monday, November 30, 2015

4:00-5:00 p.m.

Attendees: *Charles Eckman, Serona Elton, Allan Gyorke, Marilyn Neff, Mary McKay, Mitsu Ogihara, Andres Sawicki, Mei-Ling Shyu, Dacia Simpson, and Sally Wise.*

Guests: *Bill Vilberg, Assistant Director, IT Learning Platforms and Tim Ramsay, Chief Information Security Officer.*

Proxy: *Leland Deeds for Cheryl Gowing*

AGENDA

Welcome:

Dean Eckman welcomed the group.

Approval of November Minutes:

The minutes from the meeting held on October 26, were approved without modifications.

Announcements:

-Spring Meeting Schedule

ACAC spring meeting dates are under review, in an effort to accommodate those Committee members that have not been able to attend meetings during the fall semester due to schedule conflicts.

Creating Blackboard Space for Emailing Students – *Bill Vilberg, Assistant Director, IT Learning Platforms*

Mr. Vilberg stated that with Campus Solutions and CaneLink, Blackboard is fed information in real-time; therefore, students registered for courses appear in Blackboard within minutes. To create an organization, a weekly request is made of all students with their major/minor codes – it produces multiple records per students due to students with more than one major/minor – after the information is processed, the students are then added to the organization that is requested. Plans to generate organization requests on a daily basis, as opposed to weekly, is pending.

He concluded by stating that removing students from Blackboard is too complicated because of various specific issues from other groups and departments. Discussion ensued.

Actions

- Mr. Vilberg will discuss a resolution for deleting students in Blackboard
- Invite someone to an ACAC meeting to explain how to generate queries in CaneLink

Security – *Tim Ramsay, Chief Information Security Officer*

Mr. Ramsay stated that security breaches range from attacking web servers; identity thief, by hacking user name and password; extorting money; stealing data; disrupting operations; or destroying the University's reputation by attacking the server through an affiliate of UM. He explained that infiltrating the University's

server would brand UM as having an unreliable server maintenance that can be compromised, which in turn will cause other institutions/universities to block us, thus, greatly damaging the University's standing.

He emphasized ways that we can protect our servers against security breaches:

- Keep up with patches (remedies created to fix server problems), UMIT implemented several patches
- Information Technology Advisory Committee (ITAC) has updated the System Administrator Policy (AO53). See, miami.edu/IT, policies and procedures section to review best practices
- Departments should expedite the replacement of 2003 servers to 2008 or 2012
- Know who has root passwords on your servers
- Know where the data is located on your servers
- Back-up and restore data on servers periodically

Mr. Ramsay will share security measures and awareness at the Faculty Senate. It was also suggested that he share this topic at an Academic Deans Policy Committee meeting, as well as meetings with faculty and staff on campus.

Meeting Adjournment:

With no further discussions or questions, the meeting adjourned at 5:19 p.m.

Action items for upcoming meetings:

- Listserv of current student emails
- Blackboard's capabilities
- Google Box

Upcoming/Continuing Topics:

- Data curation
- Classroom of the future
- Online education initiatives
- Streaming for the University
- Website for the University
- Privacy
- Licensing of research software (Mr. Philip Profeta, spring 2016 meeting-tba)
- Status of the task force recommendations for online education
- Ongoing listserv of current student emails
- Status of task force recommendations for online education (Dr. Bill Green, spring 2016-tba)

Minutes submitted by Elizabeth del Campo.